

## NOTICE OF THE 22<sup>ND</sup> ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the 22<sup>nd</sup> AGM of the shareholders of Bengal Windsor Thermoplastics PLC. will be held on Thursday, 19 December 2024 at 11:00 A.M. The AGM will be held through Hybrid System (Both Physical and Digital Platform), Physically at Bengal Multimedia Studio, 95/A, Tejgaon I/A, Dhaka-1208 and at digital platform through the link "<https://bengalwindsor.bdvirtualagm.com>" to transact the following businesses:

### Agenda

1. To receive, consider, and adopt the Audited Financial Statements of the Company for the year ended 30 June 2024 together with the Reports of Directors' and Auditors' thereon;
2. To approve Dividend for the year ended 30 June 2024;
3. To elect/re-elect Director(s) of the Company;
4. To approve the re-appointment of Managing Director of the Company;
5. To approve the appointment of Independent Directors of the Company;
6. To appoint Statutory Auditors for the year 2024-2025 and fix their remuneration;
7. To appoint professional for obtaining certificate on compliance of Corporate Governance Code for the year 2024-2025 and fix their remuneration.

By order of the Board,



**Rajib Chakraborty ACS**  
Company Secretary (CC)

Dated: 26 November 2024

- a. The Board unanimously recommended 5% cash dividend (except Sponsors and Directors).
- b. Shareholders whose names appeared in the Share Depository Register of the Company on the record date i.e. 24 November 2024 will be eligible to attend and vote in the AGM and to receive dividend as approved in the AGM.
- c. Members entitled to attend and vote at the AGM may appoint a Proxy to attend and vote on his or her behalf. The proxy form must be affixed with requisite revenue stamp of Tk. 100/- and must be submitted to the Registered Office of the Company not less than 48 hours before the time fixed for the meeting. The Corporate Shareholders need to send their authorization letter through e-mail ([caffairs1@bengal.com.bd](mailto:caffairs1@bengal.com.bd)) or submitted at the Registered Office of the Company to join the meeting by 11.00 a.m. of 17 December 2024.
- d. Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81, dated 20 June 2018, soft copy of the Annual Report 2024 will be sent to the Members' respective email address as available with us. The Annual Report 2024 will also be available in the Company's website at: [www.windsor.bengalgroup.com](http://www.windsor.bengalgroup.com)
- e. Members will able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM. For logging into the system, members need to put their 16-digit Beneficial Owner (BO) ID number and other credential as proof of their identity by visiting the link "<https://bengalwindsor.bdvirtualagm.com>"
- f. The concerned Merchant Banks and all Depository Participants (DPs) are requested to provide the copies of the list of margin clients along with the bank details for entitlement of dividend on or before 15 December 2024 as per the following:
  - i. Hard copy: Registered mail or courier to Corporate Affairs & Share Department, Bengal House, 75 Gulshan Avenue, Gulshan-01, Dhaka-1212.
  - ii. Soft copy: Email to [caffairs1@bengal.com.bd](mailto:caffairs1@bengal.com.bd).
- g. In compliance with the Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013 issued by BSEC, no benefit in cash or kind shall be offered to the members during the Annual General Meeting.